

**DESIGN REVIEW BOARD
MEETING MINUTES**

September 10, 2014

36 Bartlet Street
3rd Floor Conference Room B

Call to Order:

The meeting was called to order at 6:30 p.m. Present were members Craig Gibson, Eric Daum, Suzanne Korschun and Paul Maue.

SIGN APPLICATIONS

Royal Jewelers, 58 Main Street

DRB-14-23

Royal Jewelers presented an application for a projecting sign and awning. They are using the projecting sign bracket formerly used by “DoveTail” and intend to move it from its current location to over the main business entrance. They also intend to install a green awning over the entrance with either the address number or signage such as “Royal Jewelers bringing you happiness since 1948”. It was noted that the façade is busy and suggested that the awning be simplified. The size of the lettering on the awning is limited to 6” to not be considered a sign. It was noted that they are currently in violation of the by-law with the current signage and window decals. All future changes would require a review by the DRB.

Ms. Korschun moved to approve the application as submitted noting that the type on the awning be kept as simple as possible limiting the height of the lettering to 6”.

Mr. Daum seconded the motion.

Vote: Unanimous (4-0)

Get in Shape for Women, 63 Park Street

DRB-14-24

Ms. Carol Fournier from Fast Signs presented the application. Get in Shape for Women is a franchise and they are changing their logo due to a legal issue. The background of the sign will be black with a gold border which is not in the graphic depiction. It will be the same size as the existing sign.

Ms. Korschun moved to accept the application with the addition of the gold border around the edges.

Mr. Maue seconded the motion.

Vote: Unanimous (4-0)

MINUTES

Meeting of June 11, 2014

Mr. Daum motioned to accept the minutes as submitted.

Ms. Korschun seconded the motion.

Vote: Unanimous (3-0)

1 abstention- Mr. Maue was not present at the meeting.

Meeting of August 13, 2014

Mr. Daum motioned to accept the minutes as submitted.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

DISCUSSION

Old Town Hall Plaza

There was discussion regarding the current construction at the site and questioned why it was not reviewed by the DRB. All agreed to view the site before the next meeting.

New Developments

How can the DRB get more involved in reviewing projects?

There are several proposed assisted living projects and the demolition of the Franciscan Monastery.

Adjournment

There being no further business, the meeting of the Design Review Board for September 10, 2014 was adjourned at 7:10 p.m.

Respectfully Submitted,

Patti D'Agata